

**UNITED STATES SENATE YOUTH ALUMNI ASSOCIATION**

**Letter of Reference Cover Sheet**

**Applicant:** Please complete the personal information section below and provide this cover sheet to your reference writer. **For ease of administration, the Scholarship Committee requests that all materials be e-mailed to *program\_director@ussyaa.org*.** Please remind your recommendation writers to clearly specify how your studies relate to public service, since your application may be read by committee members unfamiliar with your area of work. You are strongly encouraged to communicate these instructions to the reference writers to avoid mistakes in the application process. Thank you for your time and interest in the program.

**The Applicant**

Name: \_\_\_\_\_ State & Year (e.g., CA 1990): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**The Reference Writer**

**Reference Writer:** The person named above is a member of the United States Senate Youth Alumni Association and is eligible to apply for the Rosalie Wynn and George Randolph Hearst, Sr. Alumni Scholarship. Preference is given to those applicants pursuing their first graduate or professional degree, especially those applicants in advanced academic standing in their programs. Doctoral candidates are particularly welcome to apply for the scholarship. Although all USSYAA alumni are eligible to apply for the scholarship program, priority is given to those applicants whose career goals connect in a meaningful way with public service.

The Scholarship Selection Committee would appreciate your candid evaluation of the applicant's academic ability and potential, as well as any personal observations that would give the Committee a sense of the applicant's character. **Note: If you require that your letter be kept confidential, please e-mail it directly to *program\_director@ussyaa.org*, with the applicant's name, state and year (see above) in the subject line. Alternatively, please attach this cover form to your letter of reference and seal the submission in a letter sized envelope, signing or stamping the back of the envelope across the flap. When completed, please deliver your reference letter directly to the applicant, who will include the letter with the other application materials that are to be submitted to the USSYAA's Director of Alumni Programs as part of the application process.** Thank you for your time, consideration and participation in the USSYAA Scholarship Program.

*Neither the USSYAA nor this Scholarship Program are associated with the William Randolph Hearst Foundations and their United States Senate Youth Program*